

Leadership Development Team

General Description:

This team will be responsible for strengthening the base of volunteer leadership (Strategic Plan goal 5). This includes identifying, equipping, informing, and recruiting members to serve within ALDE's leadership structure.

Definitions:

- A task force is distinguished as being more narrowly focused on a specific task with a designated, specific, and short timeline. While focused, the scope of the project is sufficiently large so that it needs the full attention of the task force members.
- A committee takes on more ongoing and sustaining work. A committee may be assigned several projects, which, while focused, are sufficiently small in scope so that a committee may give attention to several projects at once.

Team Structure:

The membership size of a team may fluctuate according to the number of projects and tasks being undertaken by that team in any given year. Projects and tasks will be assigned either to a task force or to a committee. The size of a task force may be 3 – 5 people. The size of a committee may be 5 – 9 people.

Each task force or committee will have a chairperson. The chairperson not only works with that particular group, but also works closely with the Team Leader and the other chairpersons within the Team.

The Leadership Development Team will designate ALDE members to serve on the task forces/committees assigned to a Team. They receive suggestions of people via self-nomination, suggestions by other ALDE members, or by an initial group proposing a task force. A Board member and/or a staff member may or may not be appointed to serve with the task forces/committees, but will be in close contact with the Team Leader and the Team chairpersons.

Responsibilities:

1. Identify leadership skills and interests of members.
2. Equip people for leadership positions.
3. Inform members of the opportunities for volunteer service.
4. Recruit potential leaders.

Work Plan 2003 - 2004:

- Enlist retired members.
- Contact all new members within the first year of their membership.
- Develop an ongoing process of identification.

Time Commitment:

Task forces may meet 5-6 times a year, via conference calls, with additional activity occurring between calls.